

Morrisville-Eaton Central School
Morrisville, NY 13408

Board of Education
Annual Organizational Meeting and Regular Meeting
Middle/High School Library
July 13, 2017
7:00 PM

A G E N D A

- I. ADMINISTRATION OF OATH
 - A. Administer Oath to Newly Elected Board Members by District Clerk
- II. CALL OF THE MEETING
 - A. Mr. Ames, Senior Board Member calls the meeting to order.
- III. PLEDGE OF ALLEGIANCE
- IV. ELECTION OF OFFICERS FOR 2017-2018
 - A. President of the Board of Education
 - B. Vice-President of the Board of Education
(District Clerk administers oath to President and Vice-President)
- V. APPOINTMENT OF SCHOOL OFFICERS FOR 2017-2018
 - A. District Clerk – Jodi Shantal at a stipend of \$6,091.66
 - B. District Treasurer – Debra Everson, no stipend
 - C. Deputy Treasurer – Candace Patane at a stipend of \$3,612.00
 - D. Internal Claims Auditor – Diane Mordus, \$15.67 per hour
 - E. Tax Collector – TBD
 - F. Purchasing Agent – Debra Everson
 - G. Activity Fund Controller – Benjamin New
 - H. Central Treasurer for Student Activity Fund – Sheree Dorrance
 - I. Attendance Officer, Elementary School Building – Debra Dushko
 - J. Attendance Officer, Middle/High School Building – Benjamin New
 - K. Records Management Officer – Debra Everson
 - L. Records Access Officers – Jodi Shantal and Tracy Clark
 - M. Asbestos (LEA) Designee AHERA – Debra Everson
(District Clerk will have each officer sign the oath book)
- VI. OTHER APPOINTMENTS FOR 2017-2018
 - A. School Attorney – Steven R. Jones,
Ferrara, Fiorenza, P.C.
Hancock & Estabrook, LLP
Costello, Cooney & Fearon, PLLC
Madison-Oneida BOCES Office of Intermunicipal Legal Services
 - B. School Auditor – D’Arcangelo & Company, Rome, New York
 - C. BOND Council – Ted Trespasz, Jr., Esq.
 - D. Chairperson, Committee on Special Education – TBD

- E. Chairperson, Committee on Pre-School Special Education – TBD
- F. Assistant Chairperson, Committee on Special Education – Rhonda Redmond
- G. Members of Committee on Special Education:
 - 1. TBD, Chairperson
 - 2. Rhonda Redmond, Assistant Chairperson
 - 3. Rhonda Redmond, School Psychologist
 - 4. A Regular Education Teacher, to be determined at meetings
 - 5. A Special Education Teacher, to be determined at meetings
 - 6. School Physician
 - 7. Pamela Whitmore, Parent Representative
- H. Members of the Committee on Pre-School Special Education
 - 1. TBD, Chairperson
 - 2. Rhonda Redmond, Assistant Chairperson
 - 3. A Regular Education Teacher, to be determined at meetings
 - 4. A Special Education Teacher, to be determined at meetings
 - 5. Roseanne Lewis, County Representative
 - 6. School Physician
 - 7. Pamela Whitmore, Parent Representative
- I. 2017-2018 Impartial Hearing Officers
 - 1. Joan B. Alexander
 - 2. Lynn Almeleh
 - 3. Robert Briglio
 - 4. Paul Bumbalo
 - 5. Maryanne Dimeo
 - 6. Lana Flame
 - 7. Martin Kehoe III
 - 8. Michael Lazan
 - 9. Edward Luban
 - 10. James McKeever
 - 11. David Oakes
 - 12. Kenneth Ritzenberg
 - 13. Jerome Schad
 - 14. Craig Tessler
 - 15. Aaron Turetsky
 - 16. James Walsh
 - 17. Mindy G. Wolman
- J. 2017-2018 Hearing Officers for Pupil Suspension
 - 1. Gregory Molloy
 - 2. Steven Jones
 - 3. Andy Lalonde
 - 4. George Mead
 - 5. David Pellow
 - 6. Patrick Shanahan
 - 7. Justin Murphy
 - 8. Melinda Bowe
 - 9. Donald Budmen
- K. 2017-2018 Surrogate Parent
 - 1. TBD
- L. Approve membership to the Oneida-Madison-Herkimer Counties School Boards Association and a Board of Education Member to serve as a member of the Executive Committee on the Oneida-Madison-Herkimer Counties School Boards Association for the 2017-2018 school year
Board of Education Members _____ and _____

- M. Board of Education Members (2) to attend the Morrisville-Eaton Community School Shared Decision Making Group for 2017-2018 as ex-officio members
Board of Education Members _____ and _____
- N. Board of Education Members (2) to attend the Morrisville-Eaton Policy Committee for 2017-2018 as ex-officio members
Board of Education Members _____ and _____
- O. District Audit Committee
 - 1. Stephen Goodfriend
 - 2. Douglas Ford
 - 3. Paula Ford
 - 4. Board of Education Members _____ and _____
- P. Recommend Assistant Superintendent for Finance and Support Services, Debra Everson and/or Superintendent, Gregory Molloy to serve on the Board of Directors for the Madison-Oneida-Herkimer Consortium Health Plan for 2017-2018 school year
- Q. Recommend Assistant Superintendent for Finance and Support Services, Debra Everson and/or Superintendent, Gregory Molloy to serve on the Board of Directors for the Madison-Oneida-Herkimer Worker’s Compensation Consortium for 2017-2018 school year
- R. Director of Health for 2017-2018 – Renee Russell
- S. Title IX Officer –Debra Everson
- T. Harry Lyndon Fund, Committee members for 2017-2018: Tiffany Phillips, Meaghan Palmer, Shelly Kempton, and Jamie McCarthy
- U. School Physician(s), Community Memorial Hospital Family Services
- V. 504 Committee Members K-5
 - 1. Debra Dushko
 - 2. Case Manager to be determined at the meetings
 - 3. Teacher(s), to be determined at the meetings
- W. 504 Committee Members 6-12
 - 1. Benjamin New
 - 2. Case Manager to be determined at the meetings
 - 3. Teacher(s), to be determined at the meetings
 - 4. A Guidance Counselor, to be determined at the meetings
- X. HIPAA Compliance Officer – Superintendent, Gregory Molloy
- Y. Homeless Liaison – Debra Everson and Janine Anderalli
- Z. Dignity Act Coordinator, Elementary School – Debra Dushko
- AA. Dignity Act Coordinator, Middle/High School – Benjamin New

VII. DESIGNATIONS

- A. Official Depositories for District Funds
Recommend that the following be the designated official depositories for school funds for the 2017-2018 school year. School funds include: Capital Fund, Federal Fund, General Fund, Reserve Fund, School Lunch Fund, Trust & Agency Fund
 - 1. Key Bank
 - 2. Community Bank
 - 3. NBT Bank
 - 4. M&T Bank
 - 5. NYLAF
- B. Official School Newspaper
Recommend that the Oneida Daily Dispatch, Oneida, New York, be designated as the official school newspaper for 2017-2018
- C. Set Mileage Rate
Recommend that reimbursement for mileage (when a school vehicle is not available) for 2017-2018 for the use of a personal vehicle shall be the IRS rate per mile

VIII. AUTHORIZATIONS FOR 2017-2018

- A. Chief School Officer to certify payrolls
- B. Prior Approval for Attendance at Conferences
Authorize the Superintendent to approve all staff requests for attendance at conferences and workshops with prior approval necessary before attendance
- C. Authorization of Petty Cash Funds
 - 1. Erin Tucker, Middle/High School Office - \$100.00
 - 2. Tracy Clark, Elementary School Office - \$100.00
 - 3. Jodi Shantal, District Office - \$100.00
 - 4. Christopher Doroshenko, Athletic Office - \$100.00
 - 5. Debra Smith, Middle/High School Cafeteria - \$60.00
 - 6. Cindy DeGroat, Elementary School Cafeteria - \$60.00
- D. Designation of Authorized Signature(s) on checks
 - 1. Recommend that the Debra Everson, District Treasurer and in her absence that Gregory Molloy, Superintendent be authorized to sign school checks on any school fund or account
 - 2. Recommend that Benjamin New, Activity Fund Controller and Sheree Dorrance, Central Treasurer for Student Activity Fund be authorized to sign extraclassroom activity fund account checks.
- E. Authorized Personnel to Approve Budget Transfers
Recommend that the Chief School Officer or the Assistant Superintendent for Finance and Support Services shall be authorized to approve school budget transfers up to \$5,000, such transfers to be listed and presented at the next regular meeting of the Board of Education
- F. Employment on Emergency Basis
Recommend that the Superintendent of Schools be authorized to employ personnel on an emergency basis with fingerprint waivers completed
- G. Authorize Superintendent to apply for Grants (State and Federal)
- H. Authorization to certify individuals for free and reduced lunch status, Debra Everson, Debra Smith, Jessica McCann and Candace Patane

IX. BOND OF PERSONNEL

- A. School District Clerk - \$1,000,000
- B. School District Treasurer - \$2,000,000
- C. School Deputy Treasurer - \$2,000,000
- D. Assistant Superintendent for Finance and Support Services - \$2,000,000
- E. School Tax Collector - \$1,000,000
- F. Central Treasurer for Activity Funds - \$1,000,000
- G. Internal Claims Auditor - \$1,000,000
- H. Others Under Blanket Policy - \$1,000,000

X. OTHER

- A. Approve Rate Page for Board of Education Policies and Administrative Regulations
- B. Approve the School Lunch Rates for the 2017-2018 School Year
Breakfast - \$1.25 for elementary and \$1.50 for middle/high school
Lunch - \$2.15 for elementary and \$2.45 for middle/high school
- C. Re-adopt Board of Education Policies and Code of Ethics in effect during the previous year

D. Approve the M-ECS Activity Clubs for the 2017-2018 school year as follows:

1. Band/Chorus
2. Class of 2018
3. Class of 2019
4. Class of 2020
5. Class of 2021
6. GAA
7. National Honor Society
8. Student Leadership Council
9. Yearbook
10. Science Club

Regular Meeting Business

XI. Approval of Warrant Reports

A. Warrant Reports

1. Fund A

June 6, 2017	•	AP Period 67	•	\$3,477.18
June 13, 2017	•	AP Period 68	•	\$12,117.44
June 20, 2017	•	AP Period 69	•	\$6,095.66
June 23, 2017	•	AP Period 72	•	\$48,488.60
June 27, 2017	•	AP Period 71	•	\$65,493.61
June 29, 2017	•	AP Period 73	•	\$297,896.25

2. Fund C

June 6, 2017	•	AP Period 39	•	\$685.83
June 13, 2017	•	AP Period 40	•	\$6,487.37
June 27, 2017	•	AP Period 41	•	\$939.32
June 29, 2017	•	AP Period 42	•	\$2,432.35

B. Investment of Funds Report for June 2017

XII. Privilege of the Floor

XIII. Superintendent's Review of the Agenda

XIV. Superintendent's Review of the Calendar

XV. Recognition of Visitors and Delegations

XVI. Committee on Special Education

Upon the recommendation of the Superintendent, Gregory R. Molloy, a motion was made by _____ and seconded by _____ to approve the recommendation of the Committees on Special Education, Pre-school Special Education, and 504 Meetings held June 09, 2017 through June 28, 2017.

XVII. Administrative/Board Reports

A. Debra Dushko, Elementary School Principal:

1. Summer program
2. Summer Professional Development - Literacy
3. UPK
4. Other

B. Benjamin New, Middle/High School Principal:

1. Reflect on End of the Year Events
2. 6th Grade Student Transition
3. Master Scheduling
4. Planning and Preparing for the 2017-2018 Academic Calendar
5. Support and Guidance for Summer curriculum work
6. Student Progress, Achievement and Recognition
7. Other

C. Debra Everson, Assistant Superintendent:

1. Collection of Taxes
2. Chris Doroshenko Presentation – Bus Lifts/Repairs
3. Other

D. Gregory Molloy, Superintendent:

1. Board Retreats
2. Administrative Retreat
3. Senator Valesky – Bullet Aid
4. Technology Integration Specialist
5. Special Education Proposal
6. Other

E. Board of Education:

1. Rural Schools Conference
2. NYSSBA Convention
3. Other

XVIII. Financial Items

A. Approval of Budget Transfers

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to approve the budget transfers as submitted.

XIX. Personnel

A. Resignation

- A. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to accept the resignation, for Jennifer Griffin, Food Service Helper, effective July 31, 2017.

B. Appointments

(All paid appointments are pending successful completion of a background check and applicable DMV paperwork.)

1. Appoint Substitutes for the Summer of 2017

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to approve the following substitutes for the summer of 2017. (Support Staff • SS and Summer APEX • SA)

Karen Dailey – SS

At a rate of \$20.91 per hour to provide training and rollover Schooltool.

Veronica Oliver – SA

At a rate of \$30.00 per hour to provide support for students enrolled in the Summer APEX Program.

2. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to approve the six-month probationary appointment of Jennifer Griffin, Office Assistant I, beginning August 1, 2017 and terminating January 31, 2018. This is a twelve month, 8 hour per day position with benefits, at a rate of \$11.24 per hour.

3. Appoint Coaches for the 2017-2018 School Year

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to approve the following coaches and stipends for the 2017-2018 school year:

Gary Morris • Varsity Football • \$4,550.00

Garrick Brown • Assistant Varsity Football • \$2,795.00

Don Johnson • Assistant Varsity Football • \$3,345.00

Ethan Johnson • Modified Football • \$3,080.00

Brandon French • Assistant Modified Football • \$2,660.00

Duane LeBlanc • Varsity Soccer – Girls • \$4,440.00

Luke Oshier • Modified Soccer – Girls • \$2,635.00

Veronica Oliver • Varsity Field Hockey • \$3,725.00

Karrie King • Modified Field Hockey • \$2,685.00

Ethan Johnson • Varsity Basketball – Boys • \$4,200.00

Meaghan Dooley • Varsity Basketball – Girls • \$4,200.00

Penny Koehl • JV Basketball – Girls • \$3,430.00

Don Johnson • JV Basketball – Boys • \$3,030.000

Will Merithew • Varsity Wrestling • \$4,335.00

Kurt Peavey • Modified Wrestling • \$2,385.00

Jackie Storer • Modified Volleyball • \$2,615.00

Greg Smalley • Indoor Track • Volunteer

4. Appoint Lead Teacher and Team Leaders for the 2017-2018 School Year

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to approve the following appointments and stipends for the 2017-2018 school year:

Kelly Holmes • Elementary Lead Teacher • \$1,722.00
LeeAnne Lake • Team Leader • \$1,722.00
Stephanie Hughes • Team Leader • \$1,722.00
Susan Osborne • Team Leader • \$1,722.00
Jamie Kent • Team Leader • \$1,722.00
Michelle Morgillo • Team Leader • \$1,722.00
Kristin DeGeorgio • Team Leader • \$1,722.00

5. Appointments for the 2017-2018 School Year

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to approve the following stipends and appointments for the 2017-2018 school year:

Jessica McCann • Tax Collector • \$1,000.00
Christopher Doroshenko • Athletic Director • \$5,150.00
Tracy Clark • Sub Calling • \$2,060.00

C. Creation of Positions

1. Motion to Approve the Creation of the Position of Automotive Mechanic

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to create the position of Automotive Mechanic. This will be a full-time, 12-month position with a workday of 8 hours per day.

2. Motion to Approve the Creation of the Position of Director of Special Education

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to create the position of a .4 part-time position with an administrative title of Director of Special Education.

XX. Conferences/Workshop Approvals (Informational Items)

XXI. New Business

1. Approve the Discarding of Textbooks at the Middle/High School

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to approve the discarding of textbooks from the middle/high school as submitted.

XXII. Correspondence

1. Thank you note from Jackie Smith

XXIII. Board Policy Development/Review

1. First reading of the following regulation (informational only):
2301.1
2. First reading for the following policies:
3. Second reading and approval for the following policies:
4203 5301
6304 6401
4. Board action to rescind the following regulation:

XXIV. Privilege of the Floor

XXV. Executive Session

XXVI. Adjournment