

Morrisville-Eaton Central School
Morrisville, NY 13408

Board of Education
Annual Organizational Meeting and Regular Meeting
Middle/High School Library
July 14, 2015
7:00 PM

A G E N D A

I. ADMINISTRATION OF OATH

A. Administer Oath to Newly Elected Board Members by District Clerk

II. CALL OF THE MEETING

A. Mr. Ames, Senior Board Member calls the meeting to order.

III. PLEDGE OF ALLEGIANCE

IV. ELECTION OF OFFICERS FOR 2015-2016

A. President of the Board of Education

B. Vice-President of the Board of Education

(District Clerk administers oath to President and Vice-President)

V. OLD BUSINESS

Resolution of the Board of Education of the Morrisville-Eaton Central School District
Determining the Date of the Annual Organizational Meeting

A motion was made _____ and seconded by _____ to approve the resolution below
regarding the Annual Organizational Meeting.

WHEREAS, Section 1707(1) of the Education Law sets the date of a Union Free or
Central School District's Annual Organizational Meeting for the first Tuesday in July; or if
the first Tuesday in July is a holiday, on the first Wednesday in July; and

WHEREAS, the Meetings of the Board of Education Policy Number 2100 sets the date of
the District's Annual Organizational Meeting in accordance with Section 1707(1) of the
Education Law; and

WHEREAS, Section 1707(2) of the Education Law grants the Board of Education of a
Union Free or Central School District the authority to adopt a resolution determining that
the date of the District's Annual Organizational Meeting will be held at any time within the
first fifteen days of July; and

WHEREAS, the Morrisville-Eaton Central School District has determined that the District's
2015-2016 Annual Organizational Meeting should be held on a day other than the date
established by Section 1707(1) of the Education law;

NOW THEREFORE, be it resolved:

1. That notwithstanding Policy 2100, the date of the 2015-2016 Annual Organization
Meeting shall be on Tuesday, July 14, 2015; and

2. That the date of the 2015-2016 and subsequent Annual Organizational Meetings shall be determined in accordance with Policy 2100, unless the Board of Education further resolves to modify the date in accordance with the Education Law.

VI. APPOINTMENT OF SCHOOL OFFICERS FOR 2015-2016

- A. District Clerk – Jodi Shantal at a stipend of \$5,914.22
- B. District Treasurer – Debra Everson, no stipend
- C. Deputy Treasurer – Candace Patane at a stipend of \$3,412.94
- D. Internal Claims Auditor – Diane Mordus, \$14.80 per hour
- E. Tax Collector – Holly Fleming, no stipend
- F. Purchasing Agent – Debra Everson
- G. Activity Fund Controller – Christopher Brewer
- H. Central Treasurer for Student Activity Fund – Sheree Dorrance
- I. Attendance Officer, Elementary School Building – Debra Dushko
- J. Attendance Officer, Middle/High School Building – Christopher Brewer
- K. Records Management Officer – Debra Everson
- L. Records Access Officer – Jodi Shantal
- M. Asbestos (LEA) Designee AHERA – Debra Everson
(District Clerk will have each officer sign the oath book)

VII. OTHER APPOINTMENTS FOR 2015-2016

- A. School Attorney – Steven R. Jones,
Ferrara, Fiorenza, P.C.
Hancock & Estabrook, LLP
Madison-Oneida BOCES Office of Intermunicipal Legal Services
- B. School Auditor – D’Arcangelo & Company, Rome, New York
- C. BOND Council – Ted Trespasz, Jr., Esq.
- D. Chairperson, Committee on Special Education – Debra Fazio
- E. Chairperson, Committee on Pre-School Special Education – Debra Fazio
- F. Assistant Chairperson, Committee on Special Education – Rhonda Redmond
- G. Members of Committee on Special Education:
 - 1. Debra Fazio, Chairperson
 - 2. Rhonda Redmond, Assistant Chairperson
 - 3. Rhonda Redmond, School Psychologist
 - 4. A Regular Education Teacher, to be determined at meetings
 - 5. A Special Education Teacher, to be determined at meetings
 - 6. School Physician
 - 7. TBD, Parent Representative
- H. Members of the Committee on Pre-School Special Education
 - 1. Debra Fazio, Chairperson
 - 2. A Regular Education Teacher, to be determined at meetings
 - 3. A Special Education Teacher, to be determined at meetings
 - 4. Roseanne Lewis, County Representative
 - 5. School Physician
 - 6. TBD, Parent Representative
- I. 2015-2016 Impartial Hearing Officers
 - 1. Joan B. Alexander
 - 2. Lynn Almeleh
 - 3. Stuart Bauchner
 - 4. Robert Briglio
 - 5. Paul Bumbalo
 - 6. Maryanne Dimeo
 - 7. Lana Flame

8. Martin Kehoe III
 9. Michael Lazan
 10. Edward Luban
 11. James McKeever
 12. David Oakes
 13. Kenneth Ritzenberg
 14. Jerome Schad
 15. Craig Tessler
 16. Aaron Turetsky
 17. James Walsh
 18. Mindy G. Wolman
- J. 2015-2016 Hearing Officers for Pupil Suspension
1. Michael Drahos
 2. Steven Jones
 3. Andy Lalonde
 4. George Mead
 5. David Pellow
 6. Justin Murphy
 7. Melinda Bowe
 8. Donald Budmen
- K. 2015-2016 Surrogate Parent
1. TBD
- L. Approve membership to the Oneida-Madison-Herkimer Counties School Boards Association and a Board of Education Member to serve as a member of the Executive Committee on the Oneida-Madison-Herkimer Counties School Boards Association for the 2015-2016 school year
- M. Board of Education Members (2) to attend the Morrisville-Eaton Community School Shared Decision Making Group for 2015-2016 as ex-officio members
- N. Board of Education Members (2) to attend the Morrisville-Eaton Policy Committee for 2015-2016 as ex-officio members
- O. Recommend Assistant Superintendent for Finance and Support Services, Debra Everson and/or Superintendent, Michael R. Drahos to serve on the Board of Directors for the Madison-Oneida-Herkimer Consortium Health Plan for 2015-2016 school year
- P. Recommend Assistant Superintendent for Finance and Support Services, Debra Everson and/or Superintendent, Michael R. Drahos to serve on the Board of Directors for the Madison-Oneida-Herkimer Worker's Compensation Consortium for 2015-2016 school year
- Q. Director of Health for 2015-2016 – Renee Russell
- R. Title IX Officer –Debra Everson
- S. Harry Lyndon Fund, Committee members for 2015-2016: Tiffany Phillips, Meaghan Palmer, Shelly Kempton, and Jamie McCarthy
- T. School Physician(s), Community Memorial Hospital Family Services
- U. 504 Committee Members K-6
1. Debra Fazio
 2. Case Manager to be determined at the meetings
 3. Teacher(s), to be determined at the meetings
- V. 504 Committee Members 7-12
1. Debra Fazio
 2. Case Manager to be determined at the meetings
 3. Teacher(s), to be determined at the meetings
 4. A Guidance Counselor, to be determined at the meetings
- W. HIPAA Compliance Officer – Superintendent, Michael R. Drahos
- X. District Audit Committee
1. Murry Ames
 2. John Carpenter

- 3. Stephen Goodfriend
- 4. Douglas Ford
- 5. Paula Ford
- Y. Homeless Liaison – Debra Everson and Janine Anderalli
- Z. Dignity Act Coordinator, Elementary School – Debra Dushko
- AA. Dignity Act Coordinator, Middle/High School – Christopher Brewer

VIII. DESIGNATIONS

- A. Official Depositories for District Funds
Recommend that the following be the designated official depositories for school funds for the 2015-2016 school year. School funds include: Capital Fund, Federal Fund, General Fund, Reserve Fund, School Lunch Fund, Trust & Agency Fund
 - 1. Key Bank
 - 2. Oneida/Community Bank
 - 3. NBT Bank
 - 4. NYLAF
- B. Official School Newspaper
Recommend that the Oneida Daily Dispatch, Oneida, New York, be designated as the official school newspaper for 2015-2016
- C. Set Mileage Rate
Recommend that reimbursement for mileage (when a school vehicle is not available) for 2015-2016 for the use of a personal vehicle shall be the IRS rate per mile

IX. AUTHORIZATIONS FOR 2015-2016

- A. Chief School Officer to certify payrolls
- B. Prior Approval for Attendance at Conferences
Authorize the Superintendent to approve all staff requests for attendance at conferences and workshops with prior approval necessary before attendance
- C. Authorization of Petty Cash Funds
 - 1. Karen Dailey, Middle/High School Office - \$100.00
 - 2. Tracy Clark, Elementary School Office - \$100.00
 - 3. Jodi Shantal, District Office - \$100.00
 - 4. Christopher Doroshenko, Athletic Office - \$100.00
 - 5. Debra Smith, Middle/High School Cafeteria - \$100.00
 - 6. Cindy DeGroat, Elementary School Cafeteria - \$100.00
- D. Designation of Authorized Signature(s) on checks
 - 1. Recommend that the Debra Everson, District Treasurer and in her absence that Michael Drahos, Superintendent be authorized to sign school checks on any school fund or account
 - 2. Recommend that Christopher Brewer, Activity Fund Controller and Sheree Dorrance, Central Treasurer for Student Activity Fund be authorized to sign extraclassroom activity fund account checks.
- E. Authorized Personnel to Approve Budget Transfers
Recommend that the Chief School Officer or the Assistant Superintendent for Finance and Support Services shall be authorized to approve school budget transfers up to \$5,000, such transfers to be listed and presented at the next regular meeting of the Board of Education
- F. Employment of Part-Time Employees on Emergency Basis
Recommend that the Superintendent of Schools be authorized to employ personnel on an emergency basis with fingerprint waivers completed
- G. Authorize Superintendent to apply for Grants (State and Federal)
- H. Authorization to certify individuals for free and reduced lunch status, Debra Everson

X. BOND OF PERSONNEL

- A. School District Clerk - \$1,000,000
- B. School District Treasurer - \$2,000,000
- C. School Deputy Treasurer - \$2,000,000
- D. Assistant Superintendent for Finance and Support Services - \$2,000,000
- E. School Tax Collector - \$1,000,000
- F. Central Treasurer for Activity Funds - \$1,000,000
- G. Internal Claims Auditor - \$1,000,000
- H. Others Under Blanket Policy - \$1,000,000

XI. OTHER

- A. Set Substitute Teacher Pay Rates for 2015-2016
 - 1. Certified Teacher with fifteen or more years of prior full time teaching experience - \$80.00/day
 - 2. Certified Teacher - \$75.00/day
 - 3. Uncertified Teacher/Teaching Assistant - \$70.00/day
 - 4. Certified School Nurse Substitute - \$20.00/hour
- B. Approve Rate Page for Board of Education Policies and Administrative Regulations
- C. Approve the School Lunch Rates for the 2015-2016 School Year
 - Breakfast - \$1.25 for elementary and \$1.50 for middle/high school
 - Lunch - \$2.10 for elementary and \$2.40 for middle/high school
- D. Re-adopt Board of Education Policies and Code of Ethics in effect during the previous year
- E. Non-Resident Tuition (for MESPO employees) for 2015-2016 - \$1,100.00/year
- F. Approve the M-ECS Activity Clubs for the 2015-2016 school year as follows:
 - 1. Elementary Student Council
 - 2. Band/Chorus
 - 3. Class of 2015
 - 4. Class of 2016
 - 5. Class of 2017
 - 6. Class of 2018
 - 7. Class of 2019
 - 8. GAA
 - 9. National Honor Society
 - 10. Student Leadership Council
 - 11. Yearbook
 - 12. Science Club
 - 13. Travel Club

Regular Meeting Business

XII. Approval of Minutes, Warrants, Investment Report and Cash Flow Report

- A. Board Minutes, Regular June Meeting, June 23, 2015
- B. Warrant Reports

- 1. Fund A
 - May 29, 2015 • AP Period 62 • \$225,058.06
 - June 1, 2015 • AP Period 63 • \$17,352.00
 - June 2, 2015 • AP Period 64 • \$915.28

June 5, 2015	•	AP Period 66	•	\$4,560.89
June 8, 2015	•	AP Period 67	•	\$22,258.28
June 12, 2015	•	AP Period 69	•	\$13,256.02
June 19, 2015	•	AP Period 70	•	\$65,202.23
June 29, 2015	•	AP Period 72	•	\$230,108.99
2. Fund C				
May 29, 2015	•	AP Period 38	•	\$4,333.30
June 5, 2015	•	AP Period 39	•	\$3,672.25
June 12, 2015	•	AP Period 40	•	\$1,012.04
June 19, 2015	•	AP Period 41	•	\$673.46
June 29, 2015	•	AP Period 42	•	\$2,753.22
3. Fund F				
June 5, 2015	•	AP Period 22	•	\$21.06
June 29, 2015	•	AP Period 23	•	\$4,600.11

C. Investment of Funds Report for June 2015

XIII. Privilege of the Floor

XIV. Superintendent's Review of the Agenda

XV. Superintendent's Review of the Calendar

XVI. Recognition of Visitors and Delegations

XVII. Committee on Special Education

Upon the recommendation of the Superintendent, Michael R. Drahos, a motion was made by _____ and seconded by _____ to approve the recommendation of the Committees on Special Education, Pre-school Special Education, and 504 Meetings held June 22, 2015 through July 8, 2015.

XVIII. Administrative/Board Reports

A. Debra Dushko, Elementary School Principal:

1. Student Data 2014-2015
2. Character Education
3. Other

B. Christopher Brewer, Middle/High School Principal:

1. Regents Results
2. Other

C. Debra Everson, Assistant Superintendent:

1. Travel Club
2. Other

D. Michael Drahos, Superintendent:

1. Superintendent Evaluation/Goals
2. Building Project
3. Other

- E. Board of Education:
1. School Boards Institute Calendar for 2015-2016 School Year

XIX. Financial Items

A. Approval of Budget Transfers

Upon the recommendation of the Superintendent, Michael R. Drahos, a motion was made by _____ and seconded by _____ to approve the budget transfers as submitted.

XX. Personnel

A. Appointments

(All paid appointments are pending successful completion of a background check and applicable DMV paperwork.)

1. Stipends for the 2015-2016 School Year

Upon the recommendation of the Superintendent, Michael R. Drahos, a motion was made by _____ and seconded by _____ to approve the following stipends for each of the 2015-2016 school year:

Bradley Sherwood • Head Mechanic • \$3,150.50
Richard Bowie • Head Custodian • \$3,224.76
Chris Doroshenko • Athletic Coordinator • \$1,638.04
Tina Hankins • Head Bus Driver • \$2,612.50

2. Appoint Coaches for the 2015-2016 School Year

Upon the recommendation of the Superintendent, Michael R. Drahos, a motion was made by _____ and seconded by _____ to approve the following coaches for the 2015-2016 school year:

*Gary Morris • Varsity Football • \$4,450.00
*Dan Metz • Assistant for Varsity Football • no stipend
*Don Johnson • Assistant for Varsity Football • \$3,245.00
*Aaron Dooley • Assistant for Varsity Football • \$2,845.00
**The three paid coaches have asked that their stipends be split equally amongst four positions at \$2,635.00 each.*

Glenn Miner • Modified Football Coach • \$4,280.00
Patricia Vaughan • Varsity Field Hockey • \$5,675.00
Karrie King • Modified Field Hockey • \$2,585.00
Duane LeBlanc • Girls' Varsity Soccer • \$4,340.00
Luke Oshier • Modified Girls Soccer • \$2,535.00

XXI. Conferences/Workshop Approvals (Informational Items)

The My Learning Plan report as attached

Debra Smith • Professional Cooking 2015 • July 20-23, 2015 • Madison-Oneida BOCES
• No registration fee

XXII. Old Business

XXIII. New Business

A. Middle/High School Textbooks for Excess

Upon the recommendation of the Superintendent, Michael R. Drahos, a motion was made by _____ and seconded by _____ to approve to excess the English, math, and health middle/high school textbooks as listed.

XXIV. Correspondence

1. Thank you note from Beth Geatrakas
2. Thank you note from Cindy and Dan Martin

XXV. Board Policy Development/Review

XXVI. Privilege of the Floor

XXVII. Executive Session

XXVIII. Adjournment