

Morrisville-Eaton Central School
Morrisville, NY 13408

Board of Education
Annual Organizational Meeting and Regular Meeting
Middle/High School Library
July 5, 2016
7:00 PM

A G E N D A

- I. ADMINISTRATION OF OATH
 - A. Administer Oath to Newly Elected Board Members by District Clerk
- II. CALL OF THE MEETING
 - A. Mr. Ames, Senior Board Member calls the meeting to order.
- III. PLEDGE OF ALLEGIANCE
- IV. ELECTION OF OFFICERS FOR 2016-2017
 - A. President of the Board of Education
 - B. Vice-President of the Board of Education
(District Clerk administers oath to President and Vice-President)
- V. APPOINTMENT OF SCHOOL OFFICERS FOR 2016-2017
 - A. District Clerk – Jodi Shantal at a stipend of \$5,914.22 (*no increase*)
 - B. District Treasurer – Debra Everson, no stipend
 - C. Deputy Treasurer – Candace Patane at a stipend of \$3,506.80
 - D. Internal Claims Auditor – Diane Mordus, \$15.21 per hour
 - E. Tax Collector – TBD, no stipend
 - F. Purchasing Agent – Debra Everson
 - G. Activity Fund Controller – Christopher Brewer
 - H. Central Treasurer for Student Activity Fund – Sheree Dorrance
 - I. Attendance Officer, Elementary School Building – Debra Dushko
 - J. Attendance Officer, Middle/High School Building – Christopher Brewer
 - K. Records Management Officer – Debra Everson
 - L. Records Access Officer – Jodi Shantal
 - M. Asbestos (LEA) Designee AHERA – Debra Everson
(District Clerk will have each officer sign the oath book)
- VI. OTHER APPOINTMENTS FOR 2016-2017
 - A. School Attorney – Steven R. Jones,
Ferrara, Fiorenza, P.C.
Hancock & Estabrook, LLP
Madison-Oneida BOCES Office of Intermunicipal Legal Services
 - B. School Auditor – D’Arcangelo & Company, Rome, New York
 - C. BOND Council – Ted Trespasz, Jr., Esq.
 - D. Chairperson, Committee on Special Education – Deborah Fazio
 - E. Chairperson, Committee on Pre-School Special Education – Deborah Fazio

F. Assistant Chairperson, Committee on Special Education – Rhonda Redmond

G. Members of Committee on Special Education:

1. Deborah Fazio, Chairperson
2. Rhonda Redmond, Assistant Chairperson
3. Rhonda Redmond, School Psychologist
4. A Regular Education Teacher, to be determined at meetings
5. A Special Education Teacher, to be determined at meetings
6. School Physician
7. Pamela Whitmore, Parent Representative

H. Members of the Committee on Pre-School Special Education

1. Deborah Fazio, Chairperson
2. A Regular Education Teacher, to be determined at meetings
3. A Special Education Teacher, to be determined at meetings
4. Roseanne Lewis, County Representative
5. School Physician
6. Pamela Whitmore, Parent Representative

I. 2016-2017 Impartial Hearing Officers

1. Joan B. Alexander
2. Lynn Almeleh
3. Stuart Bauchner
4. Robert Briglio
5. Paul Bumbalo
6. Maryanne Dimeo
7. Lana Flame
8. Martin Kehoe III
9. Michael Lazan
10. Edward Luban
11. James McKeever
12. David Oakes
13. Kenneth Ritzenberg
14. Jerome Schad
15. Craig Tessler
16. Aaron Turetsky
17. James Walsh
18. Mindy G. Wolman

J. 2016-2017 Hearing Officers for Pupil Suspension

1. Gregory Molloy
2. Steven Jones
3. Andy Lalonde
4. George Mead
5. David Pellow
6. Justin Murphy
7. Melinda Bowe
8. Donald Budmen

K. 2016-2017 Surrogate Parent

1. TBD

L. Approve membership to the Oneida-Madison-Herkimer Counties School Boards Association and a Board of Education Member to serve as a member of the Executive Committee on the Oneida-Madison-Herkimer Counties School Boards Association for the 2016-2017 school year

Board of Education Members _____ and _____

M. Board of Education Members (2) to attend the Morrisville-Eaton Community School Shared Decision Making Group for 2016-2017 as ex-officio members

Board of Education Members _____ and _____

- N. Board of Education Members (2) to attend the Morrisville-Eaton Policy Committee for 2016-2017 as ex-officio members
Board of Education Members _____ and _____
- O. District Audit Committee
 - 1. Stephen Goodfriend
 - 2. Douglas Ford
 - 3. Paula Ford
 - 4. Board of Education Members _____ and _____
- P. Recommend Assistant Superintendent for Finance and Support Services, Debra Everson and/or Superintendent, Gregory Molloy to serve on the Board of Directors for the Madison-Oneida-Herkimer Consortium Health Plan for 2016-2017 school year
- Q. Recommend Assistant Superintendent for Finance and Support Services, Debra Everson and/or Superintendent, Gregory Molloy to serve on the Board of Directors for the Madison-Oneida-Herkimer Worker's Compensation Consortium for 2016-2017 school year
- R. Director of Health for 2016-2017 – Renee Russell
- S. Title IX Officer –Debra Everson
- T. Harry Lyndon Fund, Committee members for 2016-2017: Tiffany Phillips, Meaghan Palmer, Shelly Kempton, and Jamie McCarthy
- U. School Physician(s), Community Memorial Hospital Family Services
- V. 504 Committee Members K-6
 - 1. Deborah Fazio
 - 2. Case Manager to be determined at the meetings
 - 3. Teacher(s), to be determined at the meetings
- W. 504 Committee Members 7-12
 - 1. Deborah Fazio
 - 2. Case Manager to be determined at the meetings
 - 3. Teacher(s), to be determined at the meetings
 - 4. A Guidance Counselor, to be determined at the meetings
- X. HIPAA Compliance Officer – Superintendent, Gregory Molloy
- Y. Homeless Liaison – Debra Everson and Janine Anderalli
- Z. Dignity Act Coordinator, Elementary School – Debra Dushko
- AA. Dignity Act Coordinator, Middle/High School – Christopher Brewer

VII. DESIGNATIONS

- A. Official Depositories for District Funds
Recommend that the following be the designated official depositories for school funds for the 2016-2017 school year. School funds include: Capital Fund, Federal Fund, General Fund, Reserve Fund, School Lunch Fund, Trust & Agency Fund
 - 1. Key Bank
 - 2. Community Bank
 - 3. NBT Bank
 - 4. M&T Bank
 - 5. NYLAF
- B. Official School Newspaper
Recommend that the Oneida Daily Dispatch, Oneida, New York, be designated as the official school newspaper for 2016-2017
- C. Set Mileage Rate
Recommend that reimbursement for mileage (when a school vehicle is not available) for 2016-2017 for the use of a personal vehicle shall be the IRS rate per mile

VIII. AUTHORIZATIONS FOR 2016-2017

- A. Chief School Officer to certify payrolls
- B. Prior Approval for Attendance at Conferences
Authorize the Superintendent to approve all staff requests for attendance at conferences and workshops with prior approval necessary before attendance
- C. Authorization of Petty Cash Funds
 - 1. Karen Dailey, Middle/High School Office - \$100.00
 - 2. Tracy Clark, Elementary School Office - \$100.00
 - 3. Jodi Shantal, District Office - \$100.00
 - 4. Christopher Doroshenko, Athletic Office - \$100.00
 - 5. Debra Smith, Middle/High School Cafeteria - \$100.00
 - 6. Cindy DeGroat, Elementary School Cafeteria - \$100.00
- D. Designation of Authorized Signature(s) on checks
 - 1. Recommend that the Debra Everson, District Treasurer and in her absence that Gregory Molloy, Superintendent be authorized to sign school checks on any school fund or account
 - 2. Recommend that Christopher Brewer, Activity Fund Controller and Sheree Dorrance, Central Treasurer for Student Activity Fund be authorized to sign extraclassroom activity fund account checks.
- E. Authorized Personnel to Approve Budget Transfers
Recommend that the Chief School Officer or the Assistant Superintendent for Finance and Support Services shall be authorized to approve school budget transfers up to \$5,000, such transfers to be listed and presented at the next regular meeting of the Board of Education
- F. Employment of Part-Time Employees on Emergency Basis
Recommend that the Superintendent of Schools be authorized to employ personnel on an emergency basis with fingerprint waivers completed
- G. Authorize Superintendent to apply for Grants (State and Federal)
- H. Authorization to certify individuals for free and reduced lunch status, Debra Everson, Debra Smith, and Candace Patane

IX. BOND OF PERSONNEL

- A. School District Clerk - \$1,000,000
- B. School District Treasurer - \$2,000,000
- C. School Deputy Treasurer - \$2,000,000
- D. Assistant Superintendent for Finance and Support Services - \$2,000,000
- E. School Tax Collector - \$1,000,000
- F. Central Treasurer for Activity Funds - \$1,000,000
- G. Internal Claims Auditor - \$1,000,000
- H. Others Under Blanket Policy - \$1,000,000

X. OTHER

- A. Set Substitute Teacher Pay Rates for 2016-2017
 - 1. Certified Teacher with fifteen or more years of prior full time teaching experience - \$85.00/day
 - 2. Certified Teacher - \$80.00/day
 - 3. Uncertified Teacher/Teaching Assistant - \$75.00/day
 - 4. Certified School Nurse Substitute - \$20.00/hour
- B. Approve Rate Page for Board of Education Policies and Administrative Regulations
- C. Approve the School Lunch Rates for the 2016-2017 School Year
 - Breakfast - \$1.25 for elementary and \$1.50 for middle/high school
 - Lunch - \$2.10 for elementary and \$2.40 for middle/high school

- D. Re-adopt Board of Education Policies and Code of Conduct in effect during the previous year
- E. Non-Resident Tuition (for MESPO employees) for 2016-2017 - \$1,100.00/year
- F. Approve the M-ECS Activity Clubs for the 2016-2017 school year as follows:
 - 1. Band/Chorus
 - 2. Class of 2017
 - 3. Class of 2018
 - 4. Class of 2019
 - 5. Class of 2020
 - 6. GAA
 - 7. National Honor Society
 - 8. Student Leadership Council
 - 9. Yearbook
 - 10. Science Club

Regular Meeting Business

XI. Approval of Warrant Reports

A. Warrant Reports

1. Fund A

June 7, 2016	•	AP Period 63	•	\$16,322.12
June 7, 2016	•	AP Period 65	•	\$44,037.90
June 14, 2016	•	AP Period 66	•	\$275,420.86
June 14, 2016	•	AP Period 67	•	\$1,412.40
June 21, 2016	•	AP Period 69	•	\$8,738.92
June 28, 2016	•	AP Period 70	•	\$9,929.50

2. Fund C

June 7, 2016	•	AP Period 42	•	\$3,995.61
June 14, 2016	•	AP Period 43	•	\$3,089.83
June 21, 2016	•	AP Period 44	•	\$422.78
June 28, 2016	•	AP Period 45	•	\$284.91

3. Fund FG

June 7, 2016	•	AP Period 17	•	\$24.30
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XII. Privilege of the Floor

XIII. Superintendent's Review of the Agenda

XIV. Superintendent's Review of the Calendar

XV. Recognition of Visitors and Delegations

XVI. Committee on Special Education

Upon the recommendation of the Superintendent, Gregory R. Molloy, a motion was made by _____ and seconded by _____ to approve the recommendation of the Committees on Special Education, Pre-school Special Education, and 504 Meetings held June 13, 2016 through June 29, 2016.

XVII. Administrative/Board Reports

- A. Debra Dushko, Elementary School Principal:
 - 1. End of Year
 - 2. Special Education
 - 3. Summer Curriculum Work
 - 4. Other

- B. Christopher Brewer, Middle/High School Principal:
 - 1. Regents Data
 - 2. Other

- C. Debra Everson, Assistant Superintendent:
 - 1. Comptroller Audit
 - 2. Fund Balance
 - 3. Other

- D. Gregory Molloy, Superintendent:
 - 1. Entry Plan
 - 2. Board Retreats
 - 3. Other

- E. Board of Education:
 - 1. Other

XVIII. Financial Items

A. Approval of Budget Transfers

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to approve the budget transfers as submitted.

B. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to close the Class of 2016 account, with the balance being transferred to the Student Leadership account, to be used toward the purchase of speakers for the press box.

C. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to move \$14,500 from the General Fund to the Capital Fund to be used toward the purchase of a suburban.

D. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to close the Melissa Bartlett Memorial Fund and transfer the remaining \$8.67 to the R. Harry Lyndon account.

E. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to close the Kenneth Roeller Memorial Fund due to disbursement of final award.

XIX. Personnel

A. Appointments

(All paid appointments are pending successful completion of a background check and applicable DMV paperwork.)

1. Stipends for the 2016-2017 School Year

Upon the recommendation of the Superintendent, Gregory R. Molloy, a motion was made by _____ and seconded by _____ to approve the following stipends for each of the 2016-2017 school year:

Richard Bowie • Head Custodian • \$3,313.44
Chris Doroshenko • Athletic Coordinator • \$1,683.09
Tina Hankins • Head Bus Driver • \$2,684.34

2. Bus Aide – Summer 2016

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to approve Elizabeth Hatch, summer bus aide effective July 5, 2016 to August 19, 2016 at a rate of \$10.78 per hour.

3. Bus Aide – Summer 2016

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to approve Gwen Walker, summer bus aide effective July 5, 2016 to August 19, 2016 at a rate of \$15.73 per hour.

4. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to approve, Amanda Yeoman, to a four year probationary term as a K-12 Music Teacher, in the music tenure area, effective September 1, 2016 through August 31, 2020 at an annual salary of \$42,182 (MA, Step 2).

XX. Conferences/Workshop Approvals (Informational Items)

The My Learning Plan report as attached

XXI. Old Business

1. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to amend the employment agreement between the Morrisville-Eaton Central School District and Debra A. Dushko authorizing the terms and conditions of employment and authorizing the superintendent to sign the amended agreement. *(Change in paragraph 2 in regards to the period of July 1, 2015 through June 30, 2016 being amended to July 1, 2016 through June 30, 2017.)*
2. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by _____ and seconded by _____ to amend the employment agreement between the Morrisville-Eaton Central School District and Christopher A. Brewer authorizing the terms and conditions of employment and authorizing the superintendent to sign the amended agreement. *(Change in paragraph 2 in regards to the period of July 1, 2015 through June 30, 2016 being amended to July 1, 2016 through June 30, 2017.)*

- XXII. New Business
- XXIII. Correspondence
- XXIV. Board Policy Development/Review
- XXV. Privilege of the Floor
- XXVI. Executive Session
- XXVII. Adjournment