

Morrisville-Eaton Central School  
Morrisville, NY 13408

Board of Education  
Annual Organizational Meeting and Regular Meeting  
Middle/High School Library  
July 5, 2016  
7:00 PM

A G E N D A

- I. ADMINISTRATION OF OATH
  - A. Administer Oath to Newly Elected Board Members by District Clerk
- II. CALL OF THE MEETING
  - A. Mr. Ames, Senior Board Member calls the meeting to order.
- III. PLEDGE OF ALLEGIANCE
- IV. ELECTION OF OFFICERS FOR 2016-2017
  - A. President of the Board of Education
  - B. Vice-President of the Board of Education  
(District Clerk administers oath to President and Vice-President)
- V. APPOINTMENT OF SCHOOL OFFICERS FOR 2016-2017
  - A. District Clerk – Jodi Shantal at a stipend of \$5,914.22 (*no increase*)
  - B. District Treasurer – Debra Everson, no stipend
  - C. Deputy Treasurer – Candace Patane at a stipend of \$3,506.80
  - D. Internal Claims Auditor – Diane Mordus, \$15.21 per hour
  - E. Tax Collector – TBD, no stipend
  - F. Purchasing Agent – Debra Everson
  - G. Activity Fund Controller – Christopher Brewer
  - H. Central Treasurer for Student Activity Fund – Sheree Dorrance
  - I. Attendance Officer, Elementary School Building – Debra Dushko
  - J. Attendance Officer, Middle/High School Building – Christopher Brewer
  - K. Records Management Officer – Debra Everson
  - L. Records Access Officer – Jodi Shantal
  - M. Asbestos (LEA) Designee AHERA – Debra Everson  
(District Clerk will have each officer sign the oath book)
- VI. OTHER APPOINTMENTS FOR 2016-2017
  - A. School Attorney – Steven R. Jones,  
Ferrara, Fiorenza, P.C.  
Hancock & Estabrook, LLP  
Madison-Oneida BOCES Office of Intermunicipal Legal Services
  - B. School Auditor – D’Arcangelo & Company, Rome, New York
  - C. BOND Council – Ted Trespasz, Jr., Esq.
  - D. Chairperson, Committee on Special Education – Deborah Fazio
  - E. Chairperson, Committee on Pre-School Special Education – Deborah Fazio

- F. Assistant Chairperson, Committee on Special Education – Rhonda Redmond
- G. Members of Committee on Special Education:
  - 1. Deborah Fazio, Chairperson
  - 2. Rhonda Redmond, Assistant Chairperson
  - 3. Rhonda Redmond, School Psychologist
  - 4. A Regular Education Teacher, to be determined at meetings
  - 5. A Special Education Teacher, to be determined at meetings
  - 6. School Physician
  - 7. Pamela Whitmore, Parent Representative
- H. Members of the Committee on Pre-School Special Education
  - 1. Deborah Fazio, Chairperson
  - 2. A Regular Education Teacher, to be determined at meetings
  - 3. A Special Education Teacher, to be determined at meetings
  - 4. Roseanne Lewis, County Representative
  - 5. School Physician
  - 6. Pamela Whitmore, Parent Representative
- I. 2016-2017 Impartial Hearing Officers
  - 1. Joan B. Alexander
  - 2. Lynn Almeleh
  - 3. Stuart Bauchner
  - 4. Robert Briglio
  - 5. Paul Bumbalo
  - 6. Maryanne Dimeo
  - 7. Lana Flame
  - 8. Martin Kehoe III
  - 9. Michael Lazan
  - 10. Edward Luban
  - 11. James McKeever
  - 12. David Oakes
  - 13. Kenneth Ritzenberg
  - 14. Jerome Schad
  - 15. Craig Tessler
  - 16. Aaron Turetsky
  - 17. James Walsh
  - 18. Mindy G. Wolman
- J. 2016-2017 Hearing Officers for Pupil Suspension
  - 1. Gregory Molloy
  - 2. Steven Jones
  - 3. Andy Lalonde
  - 4. George Mead
  - 5. David Pellow
  - 6. Justin Murphy
  - 7. Melinda Bowe
  - 8. Donald Budmen
- K. 2016-2017 Surrogate Parent
  - 1. TBD
- L. Approve membership to the Oneida-Madison-Herkimer Counties School Boards Association and a Board of Education Member to serve as a member of the Executive Committee on the Oneida-Madison-Herkimer Counties School Boards Association for the 2016-2017 school year  
Board of Education Members \_\_\_\_\_ and \_\_\_\_\_
- M. Board of Education Members (2) to attend the Morrisville-Eaton Community School Shared Decision Making Group for 2016-2017 as ex-officio members  
Board of Education Members \_\_\_\_\_ and \_\_\_\_\_

- N. Board of Education Members (2) to attend the Morrisville-Eaton Policy Committee for 2016-2017 as ex-officio members  
Board of Education Members \_\_\_\_\_ and \_\_\_\_\_
- O. District Audit Committee
  - 1. Stephen Goodfriend
  - 2. Douglas Ford
  - 3. Paula Ford
  - 4. Board of Education Members \_\_\_\_\_ and \_\_\_\_\_
- P. Recommend Assistant Superintendent for Finance and Support Services, Debra Everson and/or Superintendent, Gregory Molloy to serve on the Board of Directors for the Madison-Oneida-Herkimer Consortium Health Plan for 2016-2017 school year
- Q. Recommend Assistant Superintendent for Finance and Support Services, Debra Everson and/or Superintendent, Gregory Molloy to serve on the Board of Directors for the Madison-Oneida-Herkimer Worker's Compensation Consortium for 2016-2017 school year
- R. Director of Health for 2016-2017 – Renee Russell
- S. Title IX Officer –Debra Everson
- T. Harry Lyndon Fund, Committee members for 2016-2017: Tiffany Phillips, Meaghan Palmer, Shelly Kempton, and Jamie McCarthy
- U. School Physician(s), Community Memorial Hospital Family Services
- V. 504 Committee Members K-6
  - 1. Deborah Fazio
  - 2. Case Manager to be determined at the meetings
  - 3. Teacher(s), to be determined at the meetings
- W. 504 Committee Members 7-12
  - 1. Deborah Fazio
  - 2. Case Manager to be determined at the meetings
  - 3. Teacher(s), to be determined at the meetings
  - 4. A Guidance Counselor, to be determined at the meetings
- X. HIPAA Compliance Officer – Superintendent, Gregory Molloy
- Y. Homeless Liaison – Debra Everson and Janine Anderalli
- Z. Dignity Act Coordinator, Elementary School – Debra Dushko
- AA. Dignity Act Coordinator, Middle/High School – Christopher Brewer

## VII. DESIGNATIONS

- A. Official Depositories for District Funds  
Recommend that the following be the designated official depositories for school funds for the 2016-2017 school year. School funds include: Capital Fund, Federal Fund, General Fund, Reserve Fund, School Lunch Fund, Trust & Agency Fund
  - 1. Key Bank
  - 2. Community Bank
  - 3. NBT Bank
  - 4. M&T Bank
  - 5. NYLAF
- B. Official School Newspaper  
Recommend that the Oneida Daily Dispatch, Oneida, New York, be designated as the official school newspaper for 2016-2017
- C. Set Mileage Rate  
Recommend that reimbursement for mileage (when a school vehicle is not available) for 2016-2017 for the use of a personal vehicle shall be the IRS rate per mile

## IX. AUTHORIZATIONS FOR 2016-2017

- A. Chief School Officer to certify payrolls
- B. Prior Approval for Attendance at Conferences  
Authorize the Superintendent to approve all staff requests for attendance at conferences and workshops with prior approval necessary before attendance
- C. Authorization of Petty Cash Funds
  - 1. Karen Dailey, Middle/High School Office - \$100.00
  - 2. Tracy Clark, Elementary School Office - \$100.00
  - 3. Jodi Shantal, District Office - \$100.00
  - 4. Christopher Doroshenko, Athletic Office - \$100.00
  - 5. Debra Smith, Middle/High School Cafeteria - \$100.00
  - 6. Cindy DeGroat, Elementary School Cafeteria - \$100.00
- D. Designation of Authorized Signature(s) on checks
  - 1. Recommend that the Debra Everson, District Treasurer and in her absence that Gregory Molloy, Superintendent be authorized to sign school checks on any school fund or account
  - 2. Recommend that Christopher Brewer, Activity Fund Controller and Sheree Dorrance, Central Treasurer for Student Activity Fund be authorized to sign extraclassroom activity fund account checks.
- E. Authorized Personnel to Approve Budget Transfers  
Recommend that the Chief School Officer or the Assistant Superintendent for Finance and Support Services shall be authorized to approve school budget transfers up to \$5,000, such transfers to be listed and presented at the next regular meeting of the Board of Education
- F. Employment of Part-Time Employees on Emergency Basis  
Recommend that the Superintendent of Schools be authorized to employ personnel on an emergency basis with fingerprint waivers completed
- G. Authorize Superintendent to apply for Grants (State and Federal)
- H. Authorization to certify individuals for free and reduced lunch status, Debra Everson, Debra Smith, and Candace Patane

X. BOND OF PERSONNEL

- A. School District Clerk - \$1,000,000
- B. School District Treasurer - \$2,000,000
- C. School Deputy Treasurer - \$2,000,000
- D. Assistant Superintendent for Finance and Support Services - \$2,000,000
- E. School Tax Collector - \$1,000,000
- F. Central Treasurer for Activity Funds - \$1,000,000
- G. Internal Claims Auditor - \$1,000,000
- H. Others Under Blanket Policy - \$1,000,000

XI. OTHER

- A. Set Substitute Teacher Pay Rates for 2016-2017
  - 1. Certified Teacher with fifteen or more years of prior full time teaching experience - \$80.00/day
  - 2. Certified Teacher - \$75.00/day
  - 3. Uncertified Teacher/Teaching Assistant - \$70.00/day
  - 4. Certified School Nurse Substitute - \$20.00/hour
- B. Approve Rate Page for Board of Education Policies and Administrative Regulations
- C. Approve the School Lunch Rates for the 2016-2017 School Year  
Breakfast - \$1.25 for elementary and \$1.50 for middle/high school  
Lunch - \$2.10 for elementary and \$2.40 for middle/high school

- D. Re-adopt Board of Education Policies and Code of Ethics in effect during the previous year
- E. Non-Resident Tuition (for MESPO employees) for 2016-2017 - \$1,100.00/year
- F. Approve the M-ECS Activity Clubs for the 2016-2017 school year as follows:
  - 1. Band/Chorus
  - 2. Class of 2017
  - 3. Class of 2018
  - 4. Class of 2019
  - 5. Class of 2020
  - 6. GAA
  - 7. National Honor Society
  - 8. Student Leadership Council
  - 9. Yearbook
  - 10. Science Club

**Regular Meeting Business**

XII. Approval of Warrant Reports

A. Warrant Reports

1. Fund A			
June 7, 2016	•	AP Period 63	• \$16,322.12
June 7, 2016	•	AP Period 65	• \$44,037.90
June 14, 2016	•	AP Period 66	• \$275,420.86
June 14, 2016	•	AP Period 67	• \$1,412.40
June 21, 2016	•	AP Period 69	• \$8,738.92
June 28, 2016	•	AP Period 70	• \$9,929.50
2. Fund C			
June 7, 2016	•	AP Period 42	• \$3,995.61
June 14, 2016	•	AP Period 43	• \$3,089.83
June 21, 2016	•	AP Period 44	• \$422.78
June 28, 2016	•	AP Period 45	• \$284.91
3. Fund FG			
June 7, 2016	•	AP Period 17	• \$24.30

XIII. Privilege of the Floor

XIV. Superintendent's Review of the Agenda

XV. Superintendent's Review of the Calendar

XVI. Recognition of Visitors and Delegations

XVII. Committee on Special Education

Upon the recommendation of the Superintendent, Gregory R. Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the recommendation of the Committees on Special Education, Pre-school Special Education, and 504 Meetings held June 13, 2016 through June 29, 2016.

## XVIII. Administrative/Board Reports

- A. Debra Dushko, Elementary School Principal:
  - 1. End of Year
  - 2. Special Education
  - 3. Summer Curriculum Work
  - 4. Other
  
- B. Christopher Brewer, Middle/High School Principal:
  - 1. Regents Data
  - 2. Other
  
- C. Debra Everson, Assistant Superintendent:
  - 1. Comptroller Audit
  - 2. Other
  
- D. Gregory Molloy, Superintendent:
  - 1. Entry Plan
  - 2. Board Retreats
  - 3. Other
  
- E. Board of Education:
  - 1. Other

## XIX. Financial Items

### A. Approval of Budget Transfers

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the budget transfers as submitted.

B. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the Class of 2016 account, with the balance being transferred to the Student Leadership account, to be used toward the purchase of speakers for the press box.

C. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to move \$14,500 from the General Fund to the Capital Fund to be used toward the purchase of a suburban.

D. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the Melissa Bartlett Memorial Fund and transfer the remaining \$8.67 to the R. Harry Lyndon account.

E. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the Kenneth Roeller Memorial Fund due to disbursement of final award.

## XX. Personnel

### A. Appointments

*(All paid appointments are pending successful completion of a background check and applicable DMV paperwork.)*

1. Stipends for the 2016-2017 School Year

Upon the recommendation of the Superintendent, Gregory R. Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following stipends for each of the 2016-2017 school year:

Richard Bowie • Head Custodian • \$3,313.44  
Chris Doroshenko • Athletic Coordinator • \$1,683.09  
Tina Hankins • Head Bus Driver • \$2,684.34

2. Bus Aide – Summer 2016

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Elizabeth Hatch, summer bus aide effective July 5, 2016 to August 19, 2016 at a rate of \$10.78 per hour.

3. Bus Aide – Summer 2016

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Gwen Walker, summer bus aide effective July 5, 2016 to August 19, 2016 at a rate of \$15.73 per hour.

4. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve, Amanda Yeoman, to a four year probationary term as a K-12 Music Teacher, in the music tenure area, effective September 1, 2016 through August 31, 2020 at an annual salary of \$42,182 (MA, Step 2).

XXI. Conferences/Workshop Approvals (Informational Items)

The My Learning Plan report as attached

XXII. Old Business

1. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to amend the employment agreement between the Morrisville-Eaton Central School District and Debra A. Dushko authorizing the terms and conditions of employment and authorizing the superintendent to sign the amended agreement. (*Change in paragraph 2 in regards to the period of July 1, 2015 through June 30, 2016 being amended to July 1, 2016 through June 30, 2017.*)
2. Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to amend the employment agreement between the Morrisville-Eaton Central School District and Christopher A. Brewer authorizing the terms and conditions of employment and authorizing the superintendent to sign the amended agreement. (*Change in paragraph 2 in regards to the period of July 1, 2015 through June 30, 2016 being amended to July 1, 2016 through June 30, 2017.*)

XXIII. New Business

A. Bond Resolution

Upon the recommendation of the Superintendent, Gregory Molloy, a motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adopt the following bond resolution:

BOND RESOLUTION OF THE MORRISVILLE-EATON CENTRAL SCHOOL DISTRICT,  
MADISON COUNTY, NEW YORK, ADOPTED JUNE 21, 2016, AUTHORIZING THE

PURCHASE OF ONE 56-PASSENGER WHEELCHAIR BUS AND ONE SUBURBAN AT AN ESTIMATED COST NOT TO EXCEED \$235,000, AND THE ISSUANCE AND SALE OF SERIAL BONDS OR NOTES IN ANTICIPATION OF SUCH BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF \$235,000.

RECITAL

WHEREAS, the qualified voters of the Morrisville-Eaton Central School District, (the "District"), Madison County, New York, at the special District meeting duly called and held on May 17, 2016 did vote and adopt a proposition authorizing the purchase of one (1) 56-passenger wheelchair bus with all ancillary equipment, and one (1) suburban at an estimated cost not to exceed \$235,000, the payment of such amount by the levy of a tax to be collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, the issuance of bonds and bond anticipation notes in the principal amount not to exceed \$235,000, and the levy of a tax to pay the interest on said obligations; and

WHEREAS, the District, as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), having reviewed the impact of the bus purchases upon the environment, determined that such action constitutes a "Type II Action" under the Regulations and is not subject to review under SEQRA;

NOW, THEREFORE BE IT RESOLVED, ON JUNE 21, 2016, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of not less than two thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. The District is hereby authorized to purchase such school buses, furnishings, equipment, machinery and apparatus as may be required for the purposes for which the school buses are to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$235,000, and said amount is hereby appropriated therefor. The estimated total cost of said specific objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$235,000 and the plan of financing includes the issuance of serial bonds in the aggregate principal amount not to exceed \$235,000 to finance said appropriation and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source.

Section 2. Bonds and bond anticipation notes (including the renewal of any bond anticipation notes) of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law"), in a principal amount not to exceed \$235,000 to finance said appropriation for the school buses.

Section 3. The following additional matters are hereby determined and declared with regard to the purchase and financing of the school buses:

- A. Under the Local Finance Law, the period of probable usefulness of the school buses is five (5) years;
- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution;
- (c) The proposed maturity of the bonds authorized by this resolution will not exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.



Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year. The bonds may be issued such that annual installments of principal and interest are substantially level, as provided by law.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof (including any renewal notes), including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The obligations shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Trespaz & Marquardt, LLP is appointed bond counsel to the District for the project.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows\*:

Nichole Doroshenko, President	Voting	_____
Jacalyn Groves, Vice President	Voting	_____
Murry Ames	Voting	_____
Steven Broedel	Voting	_____
Stephen Goodfriend	Voting	_____

XXIV. Correspondence

XXV. Board Policy Development/Review

XXVI. Privilege of the Floor

XXVII. Executive Session

XXVIII. Adjournment